

Credit River Township

Meeting Minutes

June 5, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:04 p.m.

Members Present

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Attorney Bob Ruppe, Township Engineer Jeff Elliott, Township Treasurer Holly Batton

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Jerry Maas to review the draft minutes of the May 1, 2006 meeting. Supervisor Leroy Schommer offered a motion to accept the minutes as read. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

Treasurers Report

Treasurer Holly Batton presented the treasurers report for April, 2006.

It was noted that the monthly bank statements are now going to Chairman Casey to review. This is being done to further refine our procedures and install Best Management Practices wherever possible.

Supervisor Bruce Nilsen made a motion to approve the treasurer's report as presented, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Sheriff's Report

Deputy Brian Cade presented the report for the month of May. He noted that there 125 calls for the month. There were 16 traffic incidents, 13 alarm calls, 11 burning violation. Deputy Cade noted that daytime burglaries are up as usual in the summer months. He cautioned residents to keep doors and windows locked and make sure neighbors are watching out for each other.

Resident Marsha Friedrichs noted that speeding on the eastern end of 170th street is a problem Deputy Cade stated that he will alert the Deputies to be watching.

Resident's Group Report

Citizen's Advisory Group (CAG) Representative Greg Brown noted that the group had met in May and discussed several of the activities currently taking place in the township and Scott County.

Mr. Brown noted that he hopes the CAG can get a water-testing program going this summer.

Open Forum

Resident Wes Steffan of 170th Street asked about his mailbox replacement and how he might be reimbursed for snowplow damage. Supervisor Leroy Schommer noted that township policy is not to pay for mailboxes when they are not directly hit by the snowplow. He also noted that Mr. Steffan's mailbox was not very sturdy in the first place.

Agenda Items

1 Approve NPDES Permit Application and Best Management Practices (BMP's)

The township has contracted with Bonestroo & Associates to collect and prepare the necessary paperwork required to submit our application to discharge stormwater as required by the National Pollution Discharge Elimination System (NPDES). This application was due on June 1st, but the township notified the MPCA that we would be discussing it at our meeting this evening and submitting the permit application on or before June 15, 2006.

Jesse Carlson, Bonestroo & Associated, was at the meeting to discuss the permit application and the accompanying BMP's.

Mr. Carlson noted that one of the necessary requirements would be to establish a record keeping that would provide the information necessary to submit the annual report each year.

The Board decided to divide the responsibility for each of the minimum control measure (MCM) was divided. Clerk Jerry Maas will be responsible for Public Education and Outreach (MCM # 1 and # 2); Supervisor Leroy Schommer will be responsible for Illicit Discharge and Elimination (MCM # 3); Supervisor Bruce Nilsen will be responsible for Construction Site Run-Off and Post Construction Site Management (MCM # 4, and MCM # 5) and Supervisor Dan Casey will be responsible for Pollution Prevention in Municipal Operations (MCM # 6).

As a part of the NPDES program, the Township has contracted with Unified Theory Inc., to map the stormwater and drainage system. Al Aspengren, UTI's representative on the project has compiled a list of culverts that are in various conditions of blockage. He is asking about how to go about getting these cleaned.

It was suggested that Mr. Aspengren prioritize the blocked culverts and that we would work with the residents to clean these first.

Mr. Carlson also noted that the Township should to adopt Scott Counties Education Plan by ordinance.

2. Ted Kowalsi – On-Site Marketing – Request that the Township accept the Harvest Hills Development

Ted Kowalski from On-Site marketing has submitted a request that the Township accept the Harvest Hills development by resolution.

Township engineer, Jeff Elliott has done some inspection work on this development and presented a letter to Mr. Kowalski outlining some issues that the Township would like to be addressed. (See attached letter)

- 1) Repair portions of the wear course that have been damaged.
- 2) There are excessive "popouts" that need to be checked out
- 3) Any unnecessary silt fence needs to be removed

Mr. Elliott would recommend that the board accept the Harvest Hills development contingent on these items being addressed. We would also like a Letter of Credit in the amount of \$15,000 to be maintained through June 5, 2007 that would include tree preservation in the amount of \$5000 and continue in the amount of \$10,000 through June 5, 2008 for the road warranty.

Based on the information presented, Supervisor Leroy Schommer made a motion to adopt a resolution accepting the Harvest Hills project contingent on completing the

items outlined in Mr. Elliott's letter. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0. Attorney Bob Ruppe will formalize the resolution and email a copy for signature.

3. Jim Koesterling – Brawn Development – Request Recommendation for Final Plat Approval – Thoroughbred Acres

Developer Jim Koesterling of Brawn Development has requested a recommendation for Final Plat Approval for the Thoroughbred Acres project, consisting of 10 lots on 34.34 acres off county road 8.

Engineer Jeff Elliott outlined the project status at this time. He submitted a list of 5 conditions the township would like addressed. These are as follows:

- 1) Copies of all easements for township roads need to be submitted to the Township before Final Plat
- 2) All Septic sites need to be shown at a minimum of 2 feet above the 100 year flood elevation of the adjacent ponds
- 3) All flared end sections of culverts 24" and larger shall be fitted with trash guards
- 4) The existing house (Block 3 Lot 6) shall be removed prior to construction of Palomino Place.
- 5) The pond located on Block 1, lot 2 needs to be located in a drainage and utility easement.

Based on the information presented, Supervisor Bruce Nilsen made motion to recommend approval for the final plat of Thoroughbred Acres contingent on the items in Mr. Elliott's letter. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

4. Dwight Gunnarson – Minnesota Development – Request reduction in Letter of Credit Amount for Stonebridge Estates

Mr. Gunnarson had previously requested that this item be removed from the agenda for tonight's meeting.

5. Discuss Resolution of Broadview Drive Road Termination

Developer Bill Feldman suggested that we review what was agreed to in the developer's agreement. The board asked Mr. Feldman to supply a copy of the developer's agreement and then we would discuss resolution.

Jeff Elliott noted that emergency vehicles potentially could encounter problems turning around with the road in the current condition.

Mr. Feldman feels that he has already put several thousand dollars above and beyond the original plan to improve the situation.

Engineers Report

a) Territory CSTS System

Engineer Jeff Elliott presented an update on the system. He noted that this spring we saw evidence of "weeping" on the mounds. These mounds have been turned off and the effluent has been re-directed. He and the project engineers are working on the problem along with EcoCheck.

b) Discuss Lot Easement Vacation Preliminary and Final Plat Stonegate 2nd Addition

Jeff Elliott presented some information outlining the applicants plan to combine 2 existing lots in the Stonegate development into a single lot henceforth to be known as Stonegate 2nd Addition.

It was noted that the vacation of the existing utility easements could only be accomplished after a public hearing that would have to be noticed.

The re-platting of the 2 parcels into a single lot can proceed contingent on obtaining the necessary easements.

Supervisor Leroy Schommer made a motion to recommend approval of Preliminary and Final Plat of Stonegate 2nd Addition subject to the needed easements being obtained. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Other Business

a. Discuss proposal from Ecocheck for mowing South Passage and Monterey Heights mound systems

Clerk Jerry Maas presented copies of mowing proposals from EcoCheck for mowing the mound systems in Monterey Heights and South Passage.

The board asked that some additional information be gathered as to what the permit requires. They also want to know more about the proposed vendor and the equipment.

b. Discuss Excessive Alarms in South Passage Project

It was noted that excessive alarms were incurred this winter as a result of one resident failing to respond to letters. The Board directed Ryan Brandt of Ecocheck to summarize the specific charges and that this resident should be billed individually for these charges.

c. Discuss Appointment of Township Representative to Comprehensive Planning Committee

Scott County has asked for a specific representative from each township to participate in the next round of visioning and planning sessions for the 2030 Comprehensive Plan. The Board asked Supervisor Bruce Nilsen to accept this assignment.

d. Discuss procedure to insure development documents are recorded at Scott County

The county has noted that on occasion they have missed getting this done. Bob Ruppe will provide a procedure. His suggestion is that the Final Plat not be released to the developer until proof is supplied that the documents are recorded.

It was suggested that this subject be brought up at the next meeting of the Scott County Township Officer's Association.

e. Discuss Stoneridge Escrow Status

The developer of Stoneridge Estates has taken exception to some charges that he feels ought to be borne by Halling Engineering. Attorney Bob Ruppe and Engineer Jeff Elliott will review their bills as a courtesy and report to Clerk Jerry Maas.

f. Discuss Policy on Refunding Culvert Deposits

Attorney Bob Ruppe will draft an amended ordinance to increase deposit amount to approximately \$1000 and will include a penalty if the repair work is not completed in a certain amount of time after denial. The deposit actual amount will be determined by obtaining 3 estimates of cost to reinstall a culvert.

g. Discuss Appointment of Deputy Clerk / Deputy Treasurer

Treasurer Holly Batton is suggesting that the Township would benefit by the appointment of Dave Cuthill to the position of Deputy Treasurer.

Supervisor Bruce Nilsen made a motion to authorize an amount at an hourly rate equal to that of the Treasurer. The Board further authorized an expenditure of up to 4 hours for training.

Supervisor Bruce Nilsen also made a motion to authorize Supervisor Leroy Schommer to sign checks in Chairman Casey's absence. Supervisor Dan Casey offered a second. Motion carried 2 - 0.

h. Malecha Trucking

It was noted that Malecha Trucking was awarded the bid for rock hauling and now has proven to be un-responsive. Chairman Casey talked to Mr. Malacha today and he indicated that he is having difficulty in meeting the schedule we are looking for.

Attorney Ruppe asked that he be reminded to include the requirement to meet the Township's schedule in next years bid request.

i. Transfer Funds

Supervisor Bruce Nilsen made a motion to transfer \$100,000 from savings to checking. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0

Review and Pay Bills

The Town Board approved the following claims for payment:

5/2/2006	3090	Anchor Bank	April Withholding Taxes	\$	1,132.60
5/2/2006	3091	Art Johnson Trucking	April Road MTC	\$	2,047.86
5/9/2006	3092	ECM Publishing	Legal Advertising-Lakeville	\$	143.03
5/9/2006	3093	SW Suburban Publishing	Legal Advertising-Prior Lake	\$	181.77
5/9/2006	3094	Integra Telecom	Phone Service	\$	356.22
5/16/2006	3095	MVEC	Town Hall Electricity	\$	49.59
5/16/2006	3096	Integra Telecom	Phone Services	\$	356.22
5/16/2006	3097	MVEC	South Passage Lift Station	\$	45.38
5/16/2006	3098	MVEC	Monterey Heights Lift Station	\$	53.95
6/5/2006	3099	Steve Gfrerer	NPDES Refund	\$	480.00
6/5/2006	3100	Rongitsch Homes	NPDES Refund 19766 Cedar	\$	1,780.00
6/5/2006	3101	Metro Classic Homes	NPDES Refund-21671 Harvest Hills	\$	1,174.75
6/5/2006	3102	Yorway Custom Homes	NPDES Refund-6305 Century Lane	\$	1,650.00
6/5/2006	3103	Dave Epinette	NPDES Refund	\$	470.00
6/5/2006	3104	Jerry Maas	Expense Reimbursement - May	\$	388.41
6/5/2006	3105	Heart of the Lakes Construction	Building Permit Refund	\$	3,725.00
6/5/2006	3106	Anchor Bank	May 841 Taxes	\$	1,362.60
6/5/2006	3107	Void		\$	-
6/5/2006	3108	Art Johnson Trucking	Road Maintenance / Repair	\$	7,016.50

6/5/2006	3109	Dennis Karow	Park Lawn Maintenance	\$	1,512.30
6/5/2006	3110	Evenson Electric	Fix Fluorescent Ballast	\$	98.00
6/5/2006	3111	Lloyds Construction	Town Hall Remodeling Dumpster	\$	281.75
6/5/2006	3112	Mike's Septic Service	Pump Town Hall Septic Tank	\$	205.00
6/5/2006	3113	Prinsco	France Blvd Road Repair	\$	236.98
6/5/2006	3114	Scott Soil & Water Cons District	March NPDES Inspections	\$	2,835.00
6/5/2006	3115	Goliath Hydro Vac	France Blvd Road Repair	\$	150.00
6/5/2006	3116	Xcel Energy	St Francis Street Lite	\$	11.93
6/5/2006	3117	Scott County Treasurer	Salt / Sand 1st Half 2006	\$	5,304.00
6/5/2006	3118	UTI	Culvert Mapping	\$	292.84
6/5/2006	3119	EcoCheck	April O & M Sewer Operations	\$	5,516.70
6/5/2006	3120	Hakanson Anderson Eng.	April Engineering	\$	14,898.54
6/5/2006	3121	Edward Kraemar & Sons	Limestone	\$	169.17
6/5/2006	3122	Pone Call Concepts	General Utility Locate Services	\$	33.35
6/5/2006	3123	NW Associated Consultants	Planning/Zoning Consulting	\$	575.70
6/5/2006	3124	Grassland Central	Grass Seed	\$	63.75
6/5/2006	3125	Fens-co Inc	Casey & Creekwood Park Fencing	\$	4,343.00
6/5/2006	3126	MAT Agency	Property & Liability Insurance	\$	2,511.00
6/5/2006	3127	Bohnsack & Hennen Excavating	Swale Work at Scottsview Estates	\$	3,031.55
6/5/2006	3128	Bohnsack & Hennen Excavating	Pond Outlet Repair-Century Ponds	\$	5,181.00
6/5/2006	3129	MVEC	Town Hall Electricity	\$	49.59
6/5/2006	3130	MVEC	Electricity-Mont Hgts Lift Station	\$	51.39
6/5/2006	3131	MVEC	Electricity-S Passage Lift Station	\$	53.95
6/5/2006	3132	Void		\$	-
6/5/2006	3133	Holly Batton	Expense Reimbursements-May	\$	123.52
6/5/2006	3134	Bridget Chard	Consulting Services - May	\$	421.36
6/5/2006	3135	EcoCheck	May O & M Sewer Operations	\$	11,873.73
6/5/2006	3136	UTI	NPDES / Culvert Mapping	\$	1,182.31
6/5/2006	3137	Couri Macarthur & Ruppe	May Legal Expenses	\$	3,785.00
6/5/2006	3138	Scott County Treasurer	Assessment Services	\$	21,600.00
6/5/2006	3139	Polaris Group	Wetland Consulting-France Blvd	\$	469.58
6/5/2006	3140	ECM Publishing	Legal Advertising-Lakeville	\$	182.25
6/5/2006	3141	SW Suburban Publishing	Legal Advertising-Prior Lake	\$	212.94
6/5/2006	3142	Scott Soil & Water Cons District	Sediment & Erosion Inspections	\$	4,747.50
6/5/2006	3143	Northwest Assoc.Consultants	Planning / Zoning Consulting	\$	530.30
6/5/2006	3144	Braun Intertec	Material Testing-France Blvd	\$	538.00
6/5/2006	3145	Dan Casey	Expense Reimbursements-May	\$	98.51
6/5/2006	3146	Leroy Schommer	Expense Reimbursements-May	\$	50.00
6/5/2006	3147	Bruce Nilsen	Expense Reimbursements-May	\$	101.62
6/5/2006	3148	Anchor Bank	Tax Withholding	\$	1,109.74
6/5/2006	3149	Holly Batton	Services as Treasurer	\$	1,077.33
6/5/2006	3150	Dan Casey	Services as Supervisor	\$	840.38
6/5/2006	3151	Jerry Maas	Services as Clerk	\$	2,955.20
6/5/2006	3152	Bruce Nilsen	Services as Supervisor	\$	784.97
6/5/2006	3153	Leroy Schommer	Services as Supervisor	\$	563.33

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 11:20 pm.

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By : (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township